

October To December 2018 Computer Courses

Sign up for Microsoft Office Classes Today



Call us at:
451-8198

Or
718-8188
for more
information

Microsoft Office Essentials

For the Progressive Employee

- Windows 10 Fundamentals
- Microsoft Excel 2016
- Microsoft Word 2016
- PowerPoint 2016

Duration: 6 Weeks. Tuition: \$600. Courses are delivered by a Microsoft Certified Trainer (MCT)



See Office differently!

Information Processing with Microsoft Office (#2)

For Students. Stand Up and be Counted!

- ✓ Conducting Online Research
- Microsoft Word 2016 (papers, projects & pics)
- Microsoft Excel 2016 (calculations, collecting data & charts)
- PowerPoint 2016 (prepare, present, persuade)

Are you a student soon to face the challenges of compiling SBA projects or are you thinking about your entry into the world of work or higher education?

Well, the above course is for you!

Duration: 6 Weeks. Tuition: \$400. Courses are delivered by a Microsoft Certified Trainer (MCT) Starts October 8th, 2018



The CTSL Challenge & Award Scheme:

Sign up

Top your class

Win 50%

Discount



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